GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Issue of Income Certificates by Revenue Authorities – Revised Orders – Issued.

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REVENUE (SER.II) DEPARTMENT

G.O.Ms.NO.484 Dated:10.10.2023

Read the following:

1. G.O.Ms.No.186, Revenue (Ser.II) Dept, dated 26.05.2015
2. G.O.Ms.No.229, Revenue (Ser.II) Dept, dated.23.06.2017
3. Minutes of the meeting on income certificates held on 10.05.2022
4. Proposals of the CCLA, A.P., Guntur received through their office E-file computer no.2132883.

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ORDER:

The Government have issued instructions time to time outlining instructions for the issuance of Income Certificates by the Revenue Department to ascertain the Below Poverty Line (BPL) status of applicants for purposes such as school admissions, scholarships, welfare schemes, fee exemptions, etc.

2. An analysis of over 75 lakh Income Certificates issued in the past two years reveals that they were primarily issued for four purposes: admission to Educational Institutions, acquiring scholarships, accessing various benefits from welfare schemes, and obtaining exemptions from application fees when applying for state or central government positions. The majority of these certificates are related to educational activities.

3. In this context, it is widely acknowledged that assessing individual or family income can be exceptionally challenging and subjective, particularly in cases where there are no formal sources of income or where an accurate assessment relies on a multitude of data from different income sources. With the implementation of the Six-step validation Process through the Village and Ward Secretariats, the necessity for a separate certificate to independently verify an applicant's income has become less relevant.

(PTO)

4. Given the aforementioned considerations, a meeting was convened with all relevant departments and their respective Heads to address the issues pertaining to the issuance of Income Certificates and to propose appropriate measures to the government. Specific recommendations were put forth during this meeting, as mentioned in the reference 3rd read above.

5. Consequently, following a thorough examination of the measures proposed in the meeting and in continuation of the directives outlined in the reference 2nd. read above, the following orders are hereby issued:

a) The Revenue Department will provide Income certificate to all school students in Class X and XII in case they are not issued.

b) All Welfare departments of the state government like Social Welfare Department, Department for WCDA &SC, BC Welfare, Tribal Welfare, Minority Welfare departments etc will no longer require an Income Certificate for administration if any of their schemes with immediate effect.

The Income Certificate will be replaced with a Six-step validation Process, which is already in use. These institutions will collect applications with beneficiaries' Aadhaar Numbers, compile the application data, and send it to the GSWS Department for the Six-step Validation Process. The GSWS Department will complete the validation process and provide the eligibility list to the institutions within one day. If any cases have failed in the six-step validation, such list will be sent to the Revenue Department by the user Department for confirmation of income and the Revenue Department in turn send the income status of each one in the list to the user department within a period of three working days. Basing on the same, user Department shall take necessary action.

c) For scholarships of all kinds, the existing process of the Six-step Validation will continue. No department will ask for a separate Income Certificate. The Six-step Validation will occur right after the admission test and before counselling or the conclusion of the admission process to determine which students do not need to pay fees.

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d) For post-matriculation scholarship applicants, Income Certificates will not be needed, and the Six-step Validation will be used to confirm eligibility.

e) The GSWS Department will integrate the Six-step Validation as a nearly real-time service into its citizen services and welfare scheme application processing software. This will enable immediate certification of eligibility for requirements like exam or job application fee exemptions.

f) However, for specific cases like EWS Certification for State and Central Government jobs, other Central Government-related needs, and the Jaganana Videshi Vidya Deewana Scheme, the present procedure of issuing Income Certificates as mentioned in the reference 2nd read above will continue.

g) The GSWS Department will adjust their software applications to capture the specific Category of Use (such as EWS Certification for State or Central Government Jobs) for which the Income Certificate is being issued. The GSWS Department will also ensure that an Income Certificate is only issued when the Category of Use is clearly indicated in the application form. The Revenue Department will update the application form to include this category of Use requirement.

h) If there arises a disagreement or uncertainty regarding the Six-step Validation process, the individuals involved can seek resolution by being directed to the GSWS Department.

6. In case of any new requirements or exceptions, the Department concerned shall take the concurrence of the Revenue (Lands) Department.

7. In all other respects, the process and conditions as outlined in the reference 2nd read above shall remain applicable.

8. All the Heads of Departments, Institutions, Societies, Corporations and other stakeholder organizations shall ensure that the above instructions are scrupulously followed in letter and spirit.

9. The Special Chief Secretary & Chief Commissioner of Land Administration, Andhra Pradesh, Mangalagiri, Guntur shall communicate this order to all the District Collectors and Tahsildars in the State for wide publicity.

(PTO)

10. A copy of this order is available at http://apegazettte.cgg.gov.in

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr.K.S.JAWAHAR REDDY
CHIEF SECRETARY TO GOVERNMENT

To
The Chief Commissioner of Land Administration, A.P., Mangalagiri, Guntur
The Spl.Chief Secretary, School Education Department.
The Principal Secretary, GVWV &GSVS Department.
The Secretary (RM&FP) to Government
The Secretary to CCLA, A.P., Mangalagiri.
The Secretary, Higher Education Department.
The Secretary, Social Welfare Department.
The Secretary, WCDA&SC Department
The Secretary, BC Welfare Department
The Secretary, Minority Welfare Department
The Secretary, Tribal Welfare Department
The Commissioner School Education
The Commissioner Collegiate Education
The Commissioner Intermediate Education
The Director GVWV & VSWS Department
The Commissioner Civil Supplies
The Managing Director, TIDCO
The Chairman, APSCHE
The Director of Government Examinations
The PD, CMRO, O/o CCLA, AP, Mangalagiri.
The OSD to Minister for Revenue , Registrations and Stamps.
The OSD to Chief Secretary , A.P.Secretariat
The PS to Spl.Chief Secretary , Revenue (Lands)Department
SC/Sf

//FORWARDED BY ORDER//

SECTION OFFICER